

# Biblioteka Uniwersytecka

w Kielcach

Due to the ordinance no. 109/2020 of the Rector of Jan Kochanowski University in Kielce, issued on May 19, 2020, we would like to inform that the University Library is opened acc. to the following rules:

## READERS ARE OBLIGED TO COMPLY WITH THE FOLLOWING PRINCIPLES DURING THEIR STAY AT THE UNIVERSITY LIBRARY:

- to apply the Chief Sanitary Inspectorate recommendations,
- to wear protective masks,
- to keep a social distance of at least 2 metres between each other,
- to use disinfectants available in the Library.

It is recommended to wear disposable gloves for readers.

### **LENDING RULES**

Ordered books can be picked up on the ground floor in the Lending Room, only in the window says: WYPOŻYCZENIA, in accordance with hygiene rules.

Books can be ordered only electronically through the on-line catalogue: https://lib.ujk.edu.pl

#### **RETURNS RULES**

Return of books are situated on the ground floor in the Lending Room, only in the window says: ZWROTY, in accordance with hygiene rules.

Returns can be made also:

- by returning them into the return box located in front of the main entrance of BU JKU (on the right side).
- by sending books by post at the expense of the reader to the University Library address.

Books returned to the University Library will be quarantined for five days. They cannot be loaned to another readers till 5 days.

#### READING ROOMS and OPEN STACKS RULES

Books, periodicals and other library items are available in any reading rooms and open stacks for readers, provided that the following rules are respected:

- obligatory: hand disinfection before you come into free accesss zones,
- obligatory throught all the time during your visit in free access zones: wear protective mask that covers your nose and mouth,
- No own books and other papier materials are allowed to be enter to free access zones,
- Return books borrowed only in the Lending Room on the ground floor.

Director of Uniwersity Library Andrzej Antoniak

Kielce, 30th September 2020

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