

Due to the Council of Ministers Regulation dated on November 6, 2020,

## The Library is closed for the Readers until the 29th of November

Readers can borrow books from 23.11.2020 to 27.11.2020 from 9:00 am to 3:00 pm (from Monday to Friday) - by ensuring the safety of users, library staff and an action taken to minimise contact with other individuals.

### How to order books from the stack (closed stack-books):

Books can be ordered only electronically through the on-line catalogue: <https://lib.ujk.edu.pl>

### How to order books in free access zone on the first floor (open stack-books - 1st floor):

Books from the free access zone on the first floor should be ordered by phone: 41 349 7164. It is obliged to give the librarian information about book. Please provide information detailing the following: the author, the title, the signature (location) and open stack symbol. This information should be checked independently by using our catalogue. Only books with item status „available” can be borrowed.

### How to pick up ordering books:

To pick up ordering books in front of the main entrance of the library building - please contact us by phone: 41 349 7180. Please prepare your library card.

### Returns Rules:

Books should be returned through the library book drop located in front of the entrance to the Library building 24/7.

### Further information:

- the order processing time: 60 minutes. Ordering books are waiting for readers for a maximum of 3 days
- journals (closed stacks-serials, open stack-serials 2nd floor), special collections reading room 2nd floor, information science reading room 2nd floor) are not available
- Pedagogical Reading room is closed
- Library is closed on Saturday
- returns dates will be automatically brought until December 7th, 2020
- no fees for overdue books will be charged during the closure period of the library
- if you have any questions, please communicate via email or phone
- clearance slips - please contact the Lending Library by phone
- there is no possibility to watch exhibitions presented in the Library
- there is no possibility to visit the Library

### E-RESOURCES: E-BOOKS, E-JOURNALS AND DATABASES - AVAILABLE 24/7

We encourage you to use the wide range of electronic resources of Jan Kochanowski University: e-journals, e-books and databases!

#### Contact:

[www.buk.ujk.edu.pl](http://www.buk.ujk.edu.pl)

41 349 7180 The Lending Library

41 349 7177 The Information Science Department

41 349 7155 Secretariat

